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| **Tool/Framework Name – Offshore Training Records**  Beneficiary’s Name, Designation – Domain  Month Year |
|  |

**Version**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Version** | **Author** | **Description** |
| Month DD, YYYY | 1.0 | Beneficiary’s Name | Initial Draft |
| Month DD, YYYY | 1.1 | Visa Team | Reviewed and sent it to Beneficiary for updates |
| Month DD, YYYY | 1.2 | Beneficiary’s Name | Updated and sent it to the Visa team for review |
| Month DD, YYYY | 1.3 | Visa Team | Re-reviewed and sent to Attorney for review |
| Month DD, YYYY | 2.0 | Visa Team | Approved |

**Reviewed By**

|  |  |
| --- | --- |
| **Date** | **Name** |
| Month DD, YYYY | Visa Team – Level 1 |
| Month DD, YYYY | Visa Team – Level 2 |

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# Training Records

Following are the trainings attended by Mr. XXXX XXXX in Synechron:

### Conflict Management

|  |  |
| --- | --- |
| Course Title | Conflict Management Training |
| Course Duration | 1 days (February 23, 2015) |
| Place | Synechron Technologies Pvt. Ltd, Pune |

**Course Content**:

* Introduction--class organization, discussion of content; the nature of conflict.
* Analyzing Conflict
* Experiencing Contentious Natural Resource Disputes
* Experiencing Contentious Natural Resource Disputes Roots of Conflict
* Listening: The core skill
* Perspectives on Conflict, The Nature of Conflict
* Goals: Saving Face and Getting What You Want
* Styles and Tactics
* Conflict Assessment
* Communication, perception and cognitive biases Third Party Interventions
* Preparation for group presentations
* Group Presentations
* The Nature of Negotiations
* Strategy and Tactics of Distributive Bargaining
* Strategy & Tactics of Integrative Bargaining
* Pre-negotiation Essentials
* Dealing with Negotiation Breakdowns
* Communication in Negotiation
* Social Context of Negotiation
* Power in Negotiation
* The Social Context of Negotiations
* Ethics in negotiation
* Pulling it all together
* What have we learned and how have we learned it?

### Subversion Tool Basics

|  |  |
| --- | --- |
| Course Title | Subversion Tool Training |
| Course Duration | 5 days (December 15th 2014 To December 19th 2014) |
| Place | Synechron Technologies Pvt. Ltd, Pune |

**Course Content**:

* Topics
  + Sub Topics

### Hudson – CI Tool

|  |  |
| --- | --- |
| Course Title | Hudson CI Tool Training |
| Course Duration | 5 days (May 26th 2014 To 30 May 2014) |
| Place | Synechron Technologies Pvt Ltd, Pune |

**Course Content**:

* Topics
  + Sub Topics

### Branching and Merging Training

|  |  |
| --- | --- |
| Course Title | Branching & Merging Training |
| Course Duration | 3 days (From January 24th 2014 To January 26th 2014) |
| Place | Synechron Technologies Pvt Ltd, Pune |

**Course Content**:

* Topics
  + Sub Topics

### Training Name

|  |  |
| --- | --- |
| Course Title | Training Name |
| Course Duration | 3 day (From August 17th 2013 To August 19th 2013) |
| Place | Synechron Technologies Pvt Ltd, Pune |

**Course Content**:

* Topics
  + Sub Topics

|  |  |  |  |
| --- | --- | --- | --- |
| **S. No.** | **Trainings Covered** | **Total Training Days** | **Comments** |
| **1** | Total Trainings covered as per above | **30.5 days or 4 Weeks** | Synechron Technologies Pvt. Ltd Trainings. |
| **2** | Mr. XXXX XXXX has covered various other trainings at his past IT companies on various topics like PL/SQL, Java Frameworks, Java Scripting, Shell Scripting, SQL Query Tuning, Selenium with Java, Agile Scrum Testing Perspective, Basics of Insurance and Risk Management, Defect Management, Automation Testing and Manual Testing etc. These trainings are covered in Classroom or On the Job Trainings. | **60 days approx or 8 Weeks** | Trainings at Past IT Companies enriches Mr. XXXX XXXX experience further. |

## Internal and customer-specific exams completed by Mr. XXXX XXXX

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S. No.** | **Synechron Exam ID** | **Description** | **Type** | **Date Of Completion** |
| 1 | SYN0283 | SQA Best Practices | Internal Exam | 4-Jan-10 |
| 2 | SYN0678 | Quality Metrics | Internal Exam | 30-Jan-10 |
| 3 | SYN0494 | Review and SQA | Internal Exam | 30-Jan-10 |